

BOARD MEETING NO. 89 – 30 JANUARY 2025 @ 14:00 MINUTES

ACTING CHAIR: Diana Fitzsimons (DF)

BOARD: Maurice Johnston (MJ) Aine Gallagher (AG) Maurice Johnston (MJ)

STAFF: Bryan Gregory (BG - Chief Executive); Neil McIvor (NM - Director of

Development); Mark Smyth (MS - Director of Finance & Corporate Services)

SECRETARY: Jon Craig (JC)

REF	DISCUSSION	ACTION BY
89.01	CONFIRMATION OF CHAIR DF was confirmed as acting Chair for the meeting.	BG
89.02	APOLOGIES Cathy Gormley Heenan (CGH)	JC
89.03	DECLARATION OF POTENTIAL CONFLICTS None	NA
89.04	MINUTES OF THE PREVIOUS MEETING 89.04.01 Approval of Minutes The Board approved the minutes of the meeting held on 26 September 2024. Approved: (DF), Seconded: (MJ) 89.04.02 Matters Arising	CHAIR
	AP1: (ÁG) asked that matters arising be addressed an item directly after approval of the minutes. AP2: (DF) enquired about the amount of outstanding business from previous meetings.	MS DF



89.05	CHAIR'S BUSINESS	
	- Strategy Day	
	The Board noted the arrangements and (MJ) expressed his gratitude to (DF) for the arrangements that have already been made.	CHAIR
	- Update on Board membership	
	AP3: Further update required from TEO	BG
89.06	CHIEF EXECUTIVE'S BUSINESS	
	- ISNI & PFG Update	
	The Board noted and discussed the ISNI and PFG update	ALL
	- Budget & Business Plan 2025/26	
	(BG) updated on the status of the Budget and Business Plan 2025/26	
	- 2024/2025 Accounts laid	
	(BG) advised that the laying of the accounts was in the process of being resolved and that he hoped resolution would within two weeks. (KG) mentioned that there should be an audit trail generated which should reflect MLKDC's commitment to ensuring that the accounts were laid in good time.	
	- Danske Banking	
	The Board noted amendments to those authorised to administer MLKDC Danske Bank account	
89.07	Development	
89.07.01	- Site Wide Business Case	
	The Board noted and approved the contents of the Site Wide Business Case and whilst it was commented upon that the paper had not been presented to at ARAC.	NM
	Approved: MJ Seconded: KG	
89.07.02	- Events Paper	
	The Board noted the contents of the paper and after discussions approved the Events Paper.	NM
	Approved: DF Seconded: MJ	



89.08	Board Committees	
	- The Board discussed co option to the committees and how to achieve expert advice. (BG) considered that developing a protocol would be advantageous and offered to draft a protocol with assistance from Gregor Hamilton	
	- AP4: Develop Protocol for co opting onto committees	BG
89.10	Executive Team Dashboard Report	
	- Development	
	The Term's of Reference for the Development Committee were approved:	
	Approved: DF Seconded: ÁG	ALL
	- Finance	
	The Board noted the Executive Dashboard Reports.	
	The Board discussed payments to the Board for extraneous events involving Board members.	
89.11	ARAC'S CHAIR REPORT	
	The Board commented that it would seek a stronger form of assurance than was provided by IT Assist. The Board welcomed and noted the report.	ALL
89.12	QUARTERLY ASSURANCE STATEMENT	
	The Board noted that Q3 CEx QA statement had now been submitted but asked that in future that it be provided to the ARAC Committee in the first instance. There also followed discussion around TEO assurance in respect of equality and Post Project Evaluations.	ALL
89.13	Management Accounts	
	The Board noted the Management Accounts it was noted that MLKDC had generated plans to ensure that all existing funding would be spent by the end of the Financial Year.	ALL
89.14	Corporate Risk Register	
	The Board noted the updated and new Corporate Risk Register and the ongoing risk surrounding MLKDC but it was noted that whilst the risk can be influenced by MLKDC it cannot be controlled by MLKDC.	ALL
89.15	Matters Arising	ALL
	Completed at beginning of meeting.	



89.16	Any other business	NA
89.17	Date of Next Meetings: Board – 14 April, 19 June, 25 Sep ARAC – 27 Feb, 28 May, 3 Sep Development Committee – tbc SMT – Every 2 nd Tuesday	ALL

The meeting closed at 1630